

Kirkby on Bain Church of England Primary School

Learning together for life

General information



Arriving at school

The school doors are opened at 8.50am and children are expected to be in school for registration by 9am. Every effort should be made to ensure children are in school by this time each morning. Pupils are marked late for school if they have not arrived by 9.05am.

Attendance

The school prides itself on regular attendance by all pupils. It is school policy that holidays should not be taken during term time. School Attendance Regulations state that schools may not grant any leave of absence during term time unless there are exceptional circumstances. All leave of absence requests should be discussed with the headteacher prior to the absence and a 'leave of absence' form will need to be completed. This is available from the school office and on the school website.

Absence from school

If children are absent from school due to illness, parents/carers should contact the school office by telephone or email on each day of absence before 9.30am.

Parent & teacher consultation sessions

During the year, parents and carers are invited to attend evening consultations to discuss their child's progress with the class teacher. Children are invited to attend part, if not all, of these consultation sessions. In reception, consultation sessions are available on a fortnightly basis. These sessions take place after school and appointments should be made, on a convenient date, via the school office.

Reports

An annual report detailing the children's attainment, progress and effort is issued at the end of each academic year.

Safeguarding children

All staff undertake regular training in child protection and safeguarding, including online safety, as well as first aid training.

Friends

The Parent Teacher Association, known as the 'Friends of the Kirkby on Bain CE Primary School', consists of willing volunteer parents and carers and is very active. A variety of events are planned throughout the year to raise funds for the school.



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Peace

Friendship

Forgiveness

Respect

Accidents

Accidents and head injuries are reported to parents and carers via school accident forms stating the treatment given. In the event of a serious accident or if a child is unwell, parents/carers are contacted immediately to collect their child from school.

Personal property

Children are responsible for the security of their personal possessions and all items must be named.



Lunch arrangements

Parents/carers may choose to either send their child with a packed lunch or order a hot lunch which is provided by "The Farm Kitchen". Hot lunches are free of charge to all children in EYFS and KS1 and are available to order online throughout the school year. They meet all nutritional requirements and provide a balanced meal for the children. As the children move into KS2, some are entitled to continue to receive free school meals. Please see the Pupil Premium section for further information.

Pupil Premium

For every child eligible for Pupil Premium, the school will receive an additional sum of money from central government to pay for valuable learning support within school. To help ensure that the school has received the correct level of funding, parents/carers are requested to provide information which will be stored securely by Lincolnshire County Council and checked periodically for eligibility. If eligible, children will be entitled to free school meals throughout their schooling and they will not be required to pay for school visits, breakfast club or swimming lessons.

School closure

If the school has to be closed at short notice for example, in the event of severe weather conditions, details will be broadcast as early as possible on BBC Radio Lincolnshire and Lincs FM and information will be added to the school website. Additionally, a text message from school will be sent to all mobile phone numbers that have been registered with ParentMail.

Secondary education

The eleven plus selection system operates in Lincolnshire. Preparation for administering the selection procedure is subject to the regulations of the local grammar school consortium. The teaching staff and headteacher are available to discuss your child's involvement in the procedure. Parents/carers have the opportunity to opt their child out of the system if they desire, although this decision is not necessary until your child is in year 5.



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“Park and Stride”

Parents and carers are encouraged to “park and stride” when dropping off and collecting their children at the beginning and end of the school day. We have two designated parking locations for this. The first is the Ebrington Arms public house car park on Main Street in the village. From here, parents can walk to a convenient “cut through” which leads directly to the end of Wharf Lane. The second parking location is behind the Kirkby on Bain Nursery which is situated opposite the school on Wharf Lane. Using these locations to park reduces congestion and improves safety for the children when arriving and leaving school.

Healthy School Status

We believe that schools play an important role in supporting the health and well-being of children and we are proud to have achieved Healthy School Status. On entry to school, children are provided with a water bottle free of charge. These bottles are used by the children to drink plain water throughout the school day. Chilled, filtered water is available at all times for children to re-fill their water bottles. Fruit juice and squash is permitted at lunchtimes but parents/carers should refrain from sending anything other plain, unflavoured water in the water bottles the children use during the rest of the school day in line with school policy and Healthy Schools recommendations. Children are encouraged to bring a healthy snack to eat during the morning such as a piece of fruit or chopped vegetables (eg carrot sticks, cucumber). Free fruit for a snack is provided for all children in EYFS and KS1. Children are not permitted to bring sweets or sugary snacks, chocolate or crisps for their morning snack.

Collecting children from school

It is school policy that children are “handed over” to their parents/carers at the rear school door at the end of the school day for reasons of safety. If children are not being collected by parents or carers it is important to inform the school prior to the end of the school day. As the children move into KS2, parents may request alternative arrangements, for example meeting their child at the end of the footpath. In such instances, written permission is necessary and parents/carers will assume responsibility when the child leaves the school site.



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