



Friends of Kirkby on Bain CE Primary School

Date/Time	29/6/15 @ 1930 hrs
Venue	The Inn, Woodhall Spa
Attendees	Priya Rege, Trevor Hough, Becky Smith, Joanne Roberts
Apologies	Simon Morley, Stacy Cleaver
Minutes of the last meeting	Signed off by Becky Smith as a true record.
Matters arising from last minutes not on agenda.	None
Finance Update	<p>Bank Mandate form has been handed in by Priya. Priya requested for all outstanding committee members to take a valid form of ID to the bank.</p> <p>Current Account - £1601.24</p> <p>Money to be paid in: Cake sale – 53.40 Summer fete – 2292.50</p>
Summer Fete	<p>Becky Smith has organised for all the winning raffle prizes to be sent out to or be collected by the winners.</p> <p>Becky Smith is organising the thank you letters for all prize donations and vendors; these are to include the butchers, Julie Dean, the candy floss vendor and the ice cream man.</p> <p>Total takings for the Fete were an impressive £2292.50</p>
Disco	The disco is still to go ahead for the 17/7/15, the venue is still to be confirmed by Becky Smith
End of term plans	<p>Year 6 leaving gifts were discussed; a book and pen were decided upon as gifts. Becky Smith is to contact Simon Morley for further details.</p> <p>Trevor Hough offered the use of his gas bottle for the year 6 leavers BBQ and will drop it off at school the morning of 21/7/15.</p> <p>The surplus burgers and sausages from the fete are to be donated to the year 6 leavers BBQ as per previous years.</p>

<p>AOB</p>	<p>A cake sale was decided upon, this will take place on 10/7/15. Joanne Roberts volunteered to create a poster for advertising and produce donation plates for the children to take home. Donation plates to be sent out no later than 3/7/15. A text is to be sent out prior to the cake sale for advertising.</p> <p>Fashion show</p> <p>Coronation hall is unavailable for the event, Joanne Roberts has booked Tattershall village hall for 2/10/15 Joanne Roberts is still to contact Kidz on the catwalk, if the company is available they will require a £30 deposit. Friends will receive a percentage of profits from all clothes sold at the show from Kidz on the catwalk. Ticket prices decided as £2 per adult and £1 per child. Refreshments to be finalised, however ASDA was discussed for the purchasing of biscuits etc. The use of the school stage was discussed; Simon Morley is to be consulted regarding the availability of using the stage.</p> <p>Priya Rege discussed an idea of a ‘meet and greet’ evening for new parents of the school to become familiar and introduced to the friends committee and members. It was decided as a good idea and a date of Thursday 10/9/15 was set for the meet and greet. A time and venue are yet to be finalised but must be confirmed by 13/7/15 for Becky smith to brief at the welcome evening.</p> <p>The setting up of a Just Giving account was discussed for future sponsorship events by children and parents. Further details are to be sought and discussed again at another meeting.</p> <p>Name badges for the committee members to wear outside of school at drop off and pick up are to be produced.</p>